



## Freeport Planning Department

P.O. BOX 339 \* FREEPORT CITY HALL \* 112 HIGHWAY 20 WEST \* FREEPORT, FLORIDA 32439

### APPLICATION FOR MINOR REPLAT OR LOT SPLIT

*Applicability: Any person desiring to merge two lots into one parcel or to create two parcels out of one parcel is required to make application to the Freeport Planning Department*

*A developer or owner requesting a minor replat or lot split shall submit the following materials with this form, including the required application fee:*

- 1. Proof of Ownership*
- 2. Owner's Affidavit allowing Agent to act on Owner's behalf for purposes of processing this application.*
- 3. Parcel Identification Number*
- 4. Land Description and a statement of acreage or square footage of a) the original lot and b) of each proposed lot*
- 5. Letter of sewer and water availability from the City Clerk*
- 6. Three (3) 8" X 11"/14" signed/sealed/dated copies of the survey of the property prior to the replat/split, including existing structures, wetlands, FEMA designations, water bodies, etc.*
- 7. Three (3) copies of a scaled drawing showing the intended division, prepared by a professional land surveyor registered in the state of Florida.*
- 8. Application Fee: \$250.00.*

*Owner's Name:*

*Owner's Mailing Address:*

*Owner's Phone Number:*

*Owner's Fax Number:*

*Owner's Agent:*

*Agent's Address:*

<i>Agent's Phone Number</i>
<i>Agent's fax Number:</i>
<i>Parcel Identification Number (from the Property Appraiser's Office):</i>
<i>Physical 911 Address of Property:</i>
<i>Public Sewer Provider:</i>
<i>Public Water Provider:</i>
<i>Land description, and a statement of acreage or square footage of 1)the original parcel(s) and 2) the proposed parcel(s):</i>

*This proposed Lot Replat / Lot Split has been reviewed for compliance with the City of Freeport's Land Development Code and Comprehensive Plan.*

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*This lot split as proposed is hereby    approved / denied.*

*Comment:*

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*Planning & Zoning Official Signature*

*Date of Signature*

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***THIS LOT REPLAT / LOT SPLIT MUST BE RECORDED IN THE CLERK OF COURT'S OFFICE AND A COPY RETURNED TO THE FREEPORT PLANNING DEPARTMENT IN ORDER TO BE DEEMED OFFICIAL BY THE CITY OF FREEPORT.***